

Company Number: 01870925
Charity Number: 294117

HAMPTON POOL TRUST

**TRUSTEES' ANNUAL REPORT AND
UNAUDITED FINANCIAL STATEMENTS**

31 MARCH 2021

RSM UK Tax and Accounting Limited
Third Floor, One London Square,
Cross Lanes, Guildford,
Surrey GU1 1UN

HAMPTON POOL TRUST**TRUSTEES' ANNUAL REPORT
for the year ended 31 March 2021**

The trustees present their report and the financial statements of Hampton Pool Trust ("the Trust") for the year ended 31 March 2021.

The financial statements have been prepared in accordance with the accounting policies set out in the notes to the financial statements and comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association of the charitable company, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES**Charitable objectives**

The Trust was established to provide swimming and associated facilities at Hampton Swimming Pool, High Street, Hampton, Middlesex for the benefit of all the inhabitants of Hampton and Hampton Hill aforesaid without distinction of sex or political or other opinions and to associate the local authorities, voluntary organisations and the said inhabitants in a common effort to provide in the interest of social welfare such swimming and associated facilities for recreation or other leisure-time occupation with the object of improving the conditions of life of the said inhabitants.

Charitable activities

The Trust's principal activity in pursuit of its charitable objectives is the provision of swimming and associated facilities for the benefit of the community. To raise funds to pursue the charitable objectives, the trustees undertake to produce a series of six Summer Picnic Concerts. The activities to stage the concerts are led by the Summer Picnic Concerts Producer, who is appointed by the trustees.

Public benefit

The trustees have taken The Charity Commission's general guidance on public benefit (contained within their guidance publication "Charities and Public Benefit") into consideration in preparing their statement on public benefit contained within this trustees' annual report.

Trustees' assessment of public benefit, benefits and beneficiaries

The main beneficiaries of the Trust are those that make use of Hampton Swimming Pool and the associated facilities, and the main benefits provided to those beneficiaries are health and recreation related and other similar leisure-time occupations. The trustees' assessment of public benefit is therefore based upon the level of use by the local inhabitants of the pool's facilities and the feedback received from those inhabitants upon their experience of those facilities.

HAMPTON POOL TRUST**TRUSTEES' ANNUAL REPORT (Continued)**
for the year ended 31 March 2021

ACHIEVEMENTS AND PERFORMANCE:

This has been a truly exceptional year, presenting many operational challenges for the Hampton Pool team and the trustees as we endeavoured to support the local community through three periods of lockdown and to operate the pool in accordance with social distancing requirements.

From the outset, the safety of our staff and users has been our priority. All aspects of pool operation complied with government requirements which changed over time, and we followed the guidance issued by sector professional bodies. Major operational changes had to be introduced at speed, which involved significant rethinking of the pool operating model. All areas of activity were risk assessed prior to reopening after each lockdown, and the arrangements put in place were signed off by the Trust on each occasion.

The challenges facing the pool team included:

- the introduction of an online advance booking system for all users, a huge challenge given the technical constraints of the booking system;
- identifying how swimming, gym and classes could operate under social distancing requirements, with arrangements in line with guidance issued by Sport England and Swim England;
- rethinking the layout and physical arrangements for moving around the site and in the pool to maintain social distancing and prioritise safety, including stepping up cleaning and sanitation arrangements;
- identifying ways to be responsive to our community of pool users, achieved via regular communication using social media, introduction of a call centre approach to deal with the technical issues encountered and a large volume of enquiries;
- considering the comfort of our users, introducing many changes during the three lockdowns, including the construction of open-air changing cubicles, marquees, and covered walkway and additional bike racks to support green transport;
- recognising the importance of the pool as a lifeline of support for the health and wellbeing of the community, developing an online fitness programme, collecting feedback from pool users via survey data to ensure that changes made were informed by the views and experience of our users;
- operating with many staff on furlough, whilst keeping a small team on site during lockdowns to keep the pool in a good state for rapid reopening; and
- developing business continuity arrangements to ensure continuation of pool staffing in the event of staff being impacted by COVID-19.

The Trust would like to pay tribute to the Pool team, especially to Simon Bailey, Mickey Lewis and Alex Standen who worked tirelessly to put everything into place as restrictions and requirements changed to enable speedy reopening following each of the three lockdowns. As a result of continuing close liaison with the YMCA St Paul's Group, Hampton Pool was one of the first pools to reopen following the first lock down and we were able to respond quickly to government tiers, further periods of lockdown, and from late March stepped re-opening.

HAMPTON POOL TRUST

TRUSTEES' ANNUAL REPORT (Continued) for the year ended 31 March 2021

Survey feedback collected from users and staff following the first lock down was overwhelmingly positive. When asked how returning to the pool had made them feel, 80% of 257 respondents said they felt amazing to be back in the water with only 2% saying they felt no different to during lockdown. 76% felt returning to classes and the gym had made them feel much better. Despite significant issues with the booking system, survey respondents gave a 65% net promoter score following reopening:

"Excellent organisation of swim sessions, clean, wonderful to be able to swim" Pool user

"Great to forget COVID and have a proper swim" Pool user

"Pool is heaven & so impressed with how "Covid safe" it feels. Staff super impressive. Initial logging into app was terrible, now I'm up & running it's fine, but wish it could store card details." Pool user

"All recommendations re COVID sanitation, social distancing being followed which makes one feel protected" Pool user

The resilience of pool users and members in coping with all of this has been amazing. The period of opening between the November lock down and Christmas was a huge boost to morale as this showed the importance of the pool to the local community. High attendance throughout the Christmas opening period gave confidence that even with the further closure from late December to March, all would be well once the pool was permitted to reopen.

Attendance

- Total attendance figures: 137,448 (265,987)
- Total swimming entries: 105,300 (208,423) This does not include swimming lessons
- Total number of child swimming entries: 25,459 (101,000)
- Swimming lesson entries: 11,603 (45,320)
- 53 (16) moonlight swims with an average of 75 (156) swimmers at each one. An increase in the number of moonlight swims to meet increase in demand driven by Covid restricted numbers.
- Gym Attendance: 6,201 (29,025)
- Registered annual and monthly gym members: 220 (332)
- Gym Pay-As-You-Go members: 105 (210)
- 13-15 members: 63 (198)
- Class attendances (including Aquarobics): 14,344 (34,539)
- Number of class sessions per week: This varied depending on what was permitted, ranging from 14 to 45 (42)
- TNT did not take place during summer 2020 due to COVID-19

Christmas Day swimming was full but due to COVID-19 restrictions, only 428 people were able to attend.

Following re-opening on 29 March 2021, bookings went off the scale and we experienced long waiting lists in the first week of reopening.

HAMPTON POOL TRUST

TRUSTEES' ANNUAL REPORT (Continued) for the year ended 31 March 2021

We continue to provide open air swimming, health and wellbeing and fundraising facilities for some local schools, clubs and teams. Due to COVID-19 some of the groups we usually work with were unable to engage with the pool during this reporting period. Those marked ** worked with us in 2020/21 and many others have resumed or hope to resume engagement with the pool in the coming months.

1st Molesey Scout Group	**Kingston Grammar School
1st Surbiton Sealion Sea Scouts	Kingston Royals Swimming Club
1st Walton (Viking) Sea Scout Group	Kingston University London Borough of Hounslow
2nd Teddington Scouts	My Time active
**Active Interest	Old Kingstonian Hockey Club
**Age UK	Richmond Swimming Club
Albany Park Achieving for Children	Reading Rascals Junior Triathlon Club
Albany Park School	Radnor House School
Aston Pierpoint Nursery	**St. George College
Carlisle Infant School	St. M and St. Peters Primary School
Clarendon School	Stanley Primary School
**Comet Tri	Surrey Canoe Club
Crossway Pregnancy	Swim For Tri
Denmead School	**Swim Lab
Epic ELM C.I.C	Tadpoles Nursery
Esher College	**Teddington Masters Swimming Club
**Hampton Boys School	Teddington Mini Rugby
Hampton Hill Juniors	**Teddington Swimming Club
Hampton Juniors	**Thames Turbo Triathlon Club
Hampton Youth Football Club	Trafalgar Junior School
Hearts Football Club	Turing House School
Kew College	**Twickenham Preparatory School
**Kingfisher	Twickenham Rowing Club

Support for swimming pool lifeguard training for the borough and beyond continued. National Pool Lifeguard Qualification (NPQL) courses were permitted towards the end of this reporting period, four blended and five 'on site only' courses were held, resulting in 108 people qualifying as lifeguards.

Pool management

The original contract with YMCA St Paul's Group expired at the end of March 2017; subsequently a rolling annual extension to the contract has been in place ahead of confirmation of planning permission for the redevelopment of the pool building. During the period of this annual report, a further extension was agreed for two years, based on the existing contract terms to end in March 2023. This was signed with the YMCA St. Paul's Group in March 2021. This will allow time for the completion of work on the management agreement for the long-term operation of the pool following approval of plans for the new building by Richmond and Wandsworth Planning Committee.

Board review of the 2016 award of the new long-term contract to YMCA which took place during 2019/20 has been incorporated into the Business Model Workstream which now forms part of project planning for the new pool building.

HAMPTON POOL TRUST**TRUSTEES' ANNUAL REPORT (Continued)**
for the year ended 31 March 2021

The YMCA Management Agreement has been the basis for the joint planning required to manage the pool through the COVID-19 pandemic. Following a period of enhanced hygiene measures at the beginning of 2020, Hampton Pool closed on 20th March 2020 and remained closed during the first UK Government mandated lock down. Detailed planning took place during this period to enable swift reopening from 17 July 2020 in line with Swim England requirements. During the second lock down period the pool was allowed to remain open under strictly controlled conditions under the Government tiers system until full lock down was reintroduced in December 2020. The post-Christmas lock down continued through to end of March 2021. We worked closely with YMCA St Paul's Group to agree the arrangements for re-opening.

Concerts

Due to the Government imposed COVID-19 restrictions, our July 2020 events had to be postponed to July 2021. We managed to reschedule five of the six events and a majority of ticketholders kept their tickets, as a consequence, we have carried forward all pre-sold revenue and prepaid expenses and hence have not incurred a deficit due to the postponement.

One year on, the board reluctantly took the decision in mid May 2021 to postpone events for a further year to July 2022. Four out of five events have been rescheduled. However, a second year of fundraising opportunity has been lost and while this does not put the Trust at any risk, it is a significant disappointment. We have again carried forward all pre-sold revenue and prepaid expenses and hence have not incurred a deficit due to the postponement.

Communications and Marketing

In a period when we all faced huge challenges due to the pandemic, we recognised the importance of keeping in regular communication with Trust members and pool users. Regular updates were circulated to Trust members about the impact of the lockdowns on the pool, the arrangements in place during periods of opening to keep everyone in touch with major developments and business as usual as far as this was possible. Twenty-six updates were sent out by the Chair during the period, together with updates about the postponement of fundraising concerts organised by the Trust. Two editions of Poolside Chat were produced for wider outreach during the period and the HPT Communications and Outreach Committee worked with the Pool team to ensure that information about the arrangements at the pool were consistent between the Trust and YMCA as pool operator.

Responsibility for marketing the pool rests with the YMCA St. Paul's Group as the operating company, with oversight by the Trust provided by the Operations and Oversight Committee. Due to the specific circumstances marketing was limited this year with the focus placed on effective communication. As a result of the uncertainty, the usual Summer/Winter timetables were not produced due to the need to remain flexible in the face of changing government restrictions and the need to be responsive to changing conditions when the pool was open. A huge amount of work by the pool team enabled the launch of advance booking of swimming using the Hampton Pool app to meet the restrictions on pool numbers. This involved significant follow up work to resolve technical issues, to answer large numbers of enquiries and to resolve booking issues.

Perhaps one of the most significant achievements during the period was the overhaul of the Trust website to bring fresh clarity and updated information about the Trust. The new website was launched in September 2020.

HAMPTON POOL TRUST

TRUSTEES' ANNUAL REPORT (Continued) for the year ended 31 March 2021

The Hampton Pool Consultative Group exists as a liaison group attended by representatives of the various groups of pool users and others, including our neighbours and council representatives. This group met virtually in October 2020 with revised Terms of Reference and some changes to extend membership. The meeting had a particular focus on the operating arrangements at the Pool during COVID-19. We also continued to offer 'Conversations with Members' but in virtual form, holding these on the topics of Pool Operations and Trust Finance in November 2020.

The Royal Parks licence

The Trust operates under a long-term (20+ years) licence from The Royal Parks to occupy and use land in Bushy Park. This licence expired on 24 March 2020. Given the current proposals to develop the site (of which The Royal Parks is supportive) and the various steps in the planning process still to be concluded, The Royal Parks has provided the Trust with an assurance that, once the development is confirmed a new long-term licence will be implemented. In the meantime, the Trust has finalised a three-year interim licence with the Royal Parks through to 31 March 2023 to provide time to work on the detail of the licence required for the period post-development.

Building Development plans

The building development planning application 16/3434/FUL, was submitted to the London Borough of Richmond upon Thames (LBRuT) in August 2016. This planning application is for the refurbishment of the existing facilities and car park along with the extension of the main building to the west and provision of a new roof to extend the existing cafe. The works involve the demolition of a wall, plant room, a single bay of the existing building and first floor structure.

As reported last year, progress has been slow due to changing planning requirements and requests for additional information, including a request to change the energy strategy, and by the requirement to refer the plans to the GLA. Once the revised plans received GLA Stage One approval, the plans were considered by Richmond and Wandsworth Planning Committee in November 2020 and received planning consent on a unanimous vote of committee members. Subject to completion of agreements associated with planning conditions and a unilateral undertaking, the plans will be referred back to the GLA for Stage Two approval.

Since November 2020 HPT has been working to move to RIBA Stage 3 in the building development process. Consolidated project information and a delivery framework has been developed in the form of a Project Initiation Document, which outlines the delivery strategy and timelines.

A revised project brief submitted to the project team, including the Architect, M&E consultants, structural engineers, fire safety consultants has been used to review and revise plans takes account of:

- the planning change requests arising during the planning process;
- changes driven by new legislation since 2014;
- changes due to sustainability and technology requirements; and
- a review of plans and spaces with the operator to ensure that the layouts provide the facilities that are required and meet expectations.

Updated plans are being prepared and are undergoing financial review with our Quantity Surveyor to provide a revised budget. As part of the process the trust is exploring all funding options, looking at grants, soft loans, and other fundraising initiatives.

HAMPTON POOL TRUST

TRUSTEES' ANNUAL REPORT (Continued) **for the year ended 31 March 2021**

FINANCIAL REVIEW

Financial results of activities and events

The activities of the Trust generated total income of £44,874 (2019/2020: £398,954). The significant decrease is due to the impact of COVID-19 on Pool and Concerts income. Included within total income is a grant received from London Borough of Richmond upon Thames for £19,500. This grant is restricted and unspent at the year end.

Its total expenditure amounted to £36,131 (2019/2020: £312,851), which is a net figure after the release of a provision made for potential non-payment of the 2019/2020 Pool surplus.

The resulting deficit of £10,757 (2019/2020: surplus £86,103) has been deducted from the unrestricted general fund reserves. Total surplus for the year of £8,743 includes £19,500 of income attributable to restricted funds.

Reserves policy

Funds are being specifically retained by the trustees at the present time to safeguard the Trust and to enable the delivery of its charitable objectives, by helping to fund the refurbishment of the swimming pool facilities. In addition, funds are held in case of adverse factors arising beyond the control of the trustees, including climatic conditions and unforeseen major maintenance, such as the recent changing room refurbishment.

At the 31 March 2021, the Trust had free reserves of £1,292,601 (31 March 2020: £1,283,858).

Going concern

The trustees have reviewed the financial forecasts for the Trust and have, in particular considered its anticipated income and expenditure commitments for a period of twelve months from the date of approval of this trustees' annual report. Despite the global impact of the COVID-19 pandemic, the trustees believe that nevertheless the Trust has adequate resources to continue in operational existence for at least the next twelve months and to meet all of its liabilities during that period as they fall due. For that reason, the trustees continue to adopt the going concern basis in preparing the financial statements.

Principal risks and uncertainties

The trustees have assessed the major strategic, business and operational risks which the Trust faces. Systems, processes and controls have been established to enable regular monitoring of the Trust's exposure to those risks and to mitigate the likely incidence and impact of those risks upon the effective operation of the Trust. The Trust's risk management plan is reviewed and updated, as necessary, at least annually.

COVID-19

COVID-19 has had a significant impact on both Pool operations and the Trust accounts for the financial year ending 31 March 2021. However, the trustees believe that the viability of the Pool in the medium and long term will not be affected.

As context to this topic, there are two organisations responsible for the viability of Hampton Pool - Hampton Pool Trust for securing the long-term future and YMCA St Paul's Group for day-to-day operations.

HAMPTON POOL TRUST

TRUSTEES' ANNUAL REPORT (Continued) for the year ended 31 March 2021

As noted elsewhere in this report, the Pool was closed during the government mandated lockdowns and was operating with reduced capacity when allowed to re-open. This resulted in the Pool operating with a deficit in the current year. However, the Pool has been open with reduced capacity since the start of the new financial year and should be able to operate at full capacity again at some point during the Summer.

In terms of fundraising, the concerts due to take place in July 2020 were postponed and in May 2021, the Board took the difficult decision to postpone the events again until July 2022 and hence there will be no income from the Summer Concerts in the Trust 2021/2022 accounts.

With a deficit from Pool operations and no Concert income, the Trust made a small deficit in 2020/2021. However, we anticipate making a surplus in 2021/2022 despite the loss of income from the postponement again of the Summer concerts.

Regarding the day-to-day viability of Pool operations, here's a message from Richard James, Chief Executive of YMCA St Pauls Group:

"Over the last 12 months, YMCA St Pauls Group has sought to navigate the epidemic by keeping operations safe and secure, whilst also looking to the emerging, new needs of the communities it serves. As a leading provider of essential services in London (1,150 supported Housing beds, alongside early years work), the Association maintained delivery of around 75% of its operations throughout the year. What was significantly affected was the Health and Wellbeing operations with all in-person services closing overnight in March 2020.

When restrictions eventually started to lift, the opening of the pool in a safe and secure way was a high priority. The impact of the closure of services did result in a drop in income across YMCA St Pauls Group as a whole of around £3 million, however this was offset by a reduction in capital expenditure, access to the furlough scheme and careful forecasting and prudent management. As a result of this approach, the Association ended the year in a financially strong position, this in turn gives the foundation from which to build back the business in the year ahead"

Give the Trust's strong position and assurances received from YMCA St Pauls Group, the trustees remain confident of the long-term viability of Hampton Pool.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Status and history

Hampton Pool Trust (also known as "Hampton Pool") is a registered charity, and a company limited by guarantee, not having share capital. Every member undertakes to contribute an amount not exceeding £25 to the assets of the Trust in the event of the Trust being wound-up during the period of membership, or within one year thereafter.

The Trust was incorporated on 11 December 1984 and became a registered charity on 7 April 1986. The Trust is governed by the rules and regulations set down in its company Memorandum and Articles of Association which was last updated on 28 September 2015.

HAMPTON POOL TRUST

TRUSTEES' ANNUAL REPORT (Continued) for the year ended 31 March 2021

Members

Anyone over the age of 18 can become a member of the Trust and as of 31 March 2021, there were 477 (31 March 2020: 477) members. During the year, 7 members (2019/2020: 7) joined the Trust and 7 members (2019/2020: 9) left the Trust.

Trustees

The trustees of the Trust, who are also the directors of the company, are all volunteers. They have overall responsibility for the Trust, determining its strategy, setting relevant policies and overseeing the management of activities.

The responsibilities of the trustees are to further the work of the Trust at trustees' meetings that are held at least four times during each calendar year and at the Board Away Day that is held once per year.

Trust Governance

The Trustees have continued to lead the strategy and long-term planning for the development and sustainability of Hampton Pool as well as performing the important oversight of pool operational management and marketing.

During 2019/2020 the Board worked on the review and development of the existing Trust strategy for the pool for the next five years and incorporated this into the prioritising of our objectives as a strategic board.

The revised strategic headlines for the Board have been recast as follows:

To be financially and environmentally sustainable.

Financial sustainability to be achieved by:

- Completing the building development for year-round revenue streams
- Developing and implementing the fundraising strategy for the Trust
- Development of pool infrastructure and ensuring effective maintenance
- Negotiating relevant licences from The Royal Parks to secure the pool throughout the period of the development and beyond
- Finalising arrangements for the management contract to cover pool operation throughout and following the development

Environmental sustainability to be achieved by:

- Developing environmental initiatives in line with best practice (London Plan and local plans as a minimum)

To provide a safe, welcoming, and enjoyable user experience to be achieved by:

- Meeting customer expectations through proactive partnership with our service provider
- Ensuring that our buildings and infrastructure are fit for purpose and are updated in line with regulatory changes
- Developing the pool in line with best practice in the open-air swimming pool community

HAMPTON POOL TRUST

TRUSTEES' ANNUAL REPORT (Continued) for the year ended 31 March 2021

To extend community engagement in health and wellbeing activities to be achieved by:

- Further developing positive relationships with stakeholders
- Review and redevelopment of our communication platforms and content
- Developing our networks to extend community outreach and engagement in line with our charitable objectives

These headline strategic objectives were shared with members at the AGM in December 2019 and have been added to the relaunched Trust website.

Nine Board meetings were held during this annual reporting period, with much of the detailed work in support of Trust strategy delegated by the Board of Trustees to committees each one led by a board trustee. Depending on the nature of the business covered, these may comprise other trustees and seconded members of the Trust, with representatives of the management contractor, or professional advisors in attendance as required and appropriate. The work and decisions of the committees must be reported to and approved by the Board. In addition, in September 2020 and in March 2021 strategic workshops were held to progress our major objectives.

Further changes were made to the Board committee structure during the period to enable the Trustees to handle an increased workload connected with Covid circumstances and the Building Project. In addition to Governance and Ethics, Operations and Oversight, Communications and Outreach, Finance, Building Development, and Fundraising Committee and the Summer Picnic Concerts Team, a Joint Hampton Pool Trust YMCA St. Paul's Group Strategy Committee was established to provide a forum for high-level coordination and resolution of strategic issues associated with areas of joint work between the Trust and YMCA St. Paul's Group. All Board Committees were active during the year.

Work on Trust governance continued, led by the Governance and Ethics Committee as we sought to mitigate the impact of COVID-19 on Trust business. Board and Committee meetings moved online, using Zoom and subsequently MS Teams. Governance and Ethics worked hard to support the rethinking about how the Annual General Meeting could be held in the circumstances of a Pandemic. This led to a decision to move the AGM to March to give time to redevelop this as a virtual meeting, with voting conducted using third party voting software.

Although we hope to return to a physical meeting towards the end of 2021, the online event ran smoothly and we saw an increase in the number of members engaging and an associated fall in the number of members voting by Proxy. We hope to keep some of the best features of the online voting process while returning to a physical meeting (COVID-19 permitting)

The board comprises directors/trustees who volunteer significant time to achieve the objectives of the charitable company. The workload is also supported by members who volunteer for events and activities. This year has seen a continued effort to extend and develop communication and engage with our members with opportunities for discussion in the series of 'Conversations with members' and by circulation of regular Board updates.

Following the board skills audit held in July 2019 which assisted the Board in identifying specific areas of expertise in need of strengthening. We took this into account when recruiting new trustees during the period of this annual report.

HAMPTON POOL TRUST**TRUSTEES' ANNUAL REPORT** (Continued)
for the year ended 31 March 2021

The day-to-day management and administration of Hampton Swimming Pool has been subcontracted to YMCA St. Paul's Group under a facilities management contract and is carried out by the professional staff employed YMCA St. Paul's Group.

Recruitment of trustees

The Articles of Association provide for not less than five and no more than fifteen directors of the company, who also act as trustees of the charity. During the period of this report the number of Trustee/Directors increased to 15 (and currently stands at 14) This additional capacity and expertise has re-energised work across many fronts.

In the text which follows (which is an extract from the Articles of Association), the expression "director" shall therefore be taken to mean "director/trustee".

At each Annual General Meeting, one third of the directors shall retire from office, provided that no director shall be required to retire unless he or she has completed two years of service. A retiring director shall be eligible for re-election. The appointment of a new director shall be put to the members for confirmation of the appointment.

Members of the company are entitled to nominate directors prior to the Annual General Meeting.

The directors may from time-to-time recruit new directors, given the growth and popularity of Hampton Pool and the demands placed on it or through director resignation. When considering the recruitment of new directors, the Council of Management (which is more commonly known as the Board of Directors) has regard to the requirement for any specialist skills needed. New directors are then appointed by the Council of Management until the next Annual General Meeting when they may stand for election by the members.

Induction and training of trustees

The chair of the board of trustees is responsible for the induction of all new trustees. This involves guidance on the responsibilities of a director/trustee, their legal obligations under company and charity law, the content of the Trust's Memorandum and Articles of Association, the history and philosophical approach of the Trust, how the decision-making processes operates, the business plan and recent financial performance of the Trust and other administrative procedures.

A new trustee will also receive copies of the previous year's annual report and a copy of the Charity Commission leaflet 'The Essential Trustee: What You Need to Know'. During the induction, the new trustee will also meet other trustees and key members of YMCA St. Paul's Group pool management team.

Trustees are encouraged to attend appropriate external training events where these will enhance their effectiveness in undertaking of their roles. This includes a Board Away Day which considers strategy and objectives in the autumn of each year.

HAMPTON POOL TRUST**TRUSTEES' ANNUAL REPORT (Continued)**
for the year ended 31 March 2021

Trustees' responsibilities in the preparation of financial statements

The trustees (who are also the directors of Hampton Pool Trust for the purposes of company law) are responsible for preparing the trustees' annual report and the financial statements in accordance with applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under that law, the trustees are preparing the financial statements in accordance with United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice and applicable law).

Under company law, the trustees must not approve financial statements unless they are satisfied that they give a true and fair view of the state of the affairs of the Trust and of its income and expenditure, for that period. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Trust will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Trust's transactions and disclose with reasonable accuracy at any time the financial position of the Trust and enable them to ensure that the financial statements comply with Companies Act 2006. They are also responsible for safeguarding the assets of the Trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the Trust's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from the legislation in other jurisdictions.

Independent examiner

Kerry Gallagher, FCA DChA of RSM UK Tax and Accounting Limited has indicated her willingness to continue in office.

Statement as to disclosure of information to the independent examiner

The trustees at the date of approval of this trustees' annual report confirm that so far as each of them is aware, there is no relevant information of which the independent examiner is unaware, and the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant information and to establish that the independent examiner is aware of that information.

HAMPTON POOL TRUST**TRUSTEES' ANNUAL REPORT** (Continued)
for the year ended 31 March 2021**REFERENCE AND ADMINISTRATIVE DETAILS**

The trustees of the charity, who are also the directors of the company, in office since 1 April 2020, are as follows:

Ralph Arundell		
Deborah Boland		(co-opted 15 November 2020, elected 1 March 2021)
Marguerite Cameron		(co-opted 15 November 2020, elected 1 March 2021)
Andy Cowper		
Sandra Cummings		(resigned 1 March 2021)
Mark Doyle	Finance Director	
Alexander Fell		
Grahame Hadden		
Jean Hughes		
Trevor Lake		(co-opted 21 May 2020, resigned 30 August 2020) (resigned 15 June 2021)
Tim Lawes		
Stuart Leamy		
Jill Livesey		(co-opted 18 September 2021)
Sam Murphy		(resigned 7 January 2021)
Jane Savidge	Chair	(re-elected 1 March 2021)
	Secretary (until 30 March 2021)	
Mark Sherwin	Secretary (from 30 March 2021)	(co-opted 7 January 2021, elected 1 March 2021)
Daphne Wharton		
Michael White		

The principal address of the charity and the registered office of the company is Hampton Pool, High Street, Hampton, Middlesex TW12 2ST. The charity is registered under the charity number 294117, and the company is incorporated with the company registration number 01870925.

The trustees have made the following professional appointments:

Bankers:	Lloyds Banking Group plc, 17 Heath Road, Twickenham, Middlesex TW1 4AW
Accountant:	RSM UK Tax and Accounting Limited, Third Floor, One London Square, Cross Lanes, Guildford, Surrey GU1 1UN
Independent Examiner:	Kerry Gallagher, FCA DChA of RSM UK Tax and Accounting Limited, Davidson House, Forbury Square, Reading, Berkshire RG1 3EU

EXEMPTIONS FROM DISCLOSURE

No exemptions from the disclosure requirements applicable to a small charity have been taken in this trustees' annual report.


HAMPTON POOL TRUST

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for the year ended 31 March 2021

FUNDS HELD AS CUSTODIAN TRUSTEE ON BEHALF OF OTHERS

Although the Trust would maintain restricted funds to deal with income that is earmarked for a particular purpose by donors, sponsors, and other funders, Hampton Pool Trust does not hold any funds, and the trustees do not anticipate that it will in the future hold any funds, as custodian for any third party.

This report was approved by the trustees on 11th November 2021, and was signed for and on behalf of the board by

 Chair
Jane Savidge

11th Nov. 2021

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF HAMPTON POOL TRUST

I report to the trustees on my examination of the financial statements of Hampton Pool Trust (the charitable company) for the year ended 31 March 2021, which are set out on pages 16 to 25.

Responsibilities and basis of report

As the trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charitable company's financial statements as carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination, I have followed the Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act.

An independent examination does not involve gathering all the evidence that would be required in an audit and consequently does not cover all the matters that an auditor considers in giving their opinion on the financial statements. The planning and conduct of an audit goes beyond the limited assurance that an independent examination can provide. Consequently, I express no opinion as to whether the financial statements present a 'true and fair view' and my report is limited to those specific matters set out in the independent examiner's statement.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me reasonable cause to believe that in any material respect:

1. accounting records were not kept in respect of the charitable company as required by section 386 of the 2006 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the financial statements give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Kerry Gallagher
Signed:

Date: 16 November 2021

Name: Kerry Gallagher, FCA DChA

Name of applicable listed body: The Institute of Chartered Accountants in England and Wales

Relevant professional qualification or membership of professional body: Chartered Accountant

On behalf of RSM UK TAX AND ACCOUNTING LIMITED

Chartered Accountants

Davidson House, Forbury Square, Reading, Berkshire RG1 3EU

HAMPTON POOL TRUST

STATEMENT OF FINANCIAL ACTIVITIES
(including Income and Expenditure Account)
for the year ended 31 March 2021

		Unrestricted Funds £	Restricted Funds £	Total Funds 2021 2020 £ £	
	Notes				
INCOME FROM:					
Donations and legacies	2	4,991	19,500	24,491	491
Charitable activities:					
Operation of the swimming pool	3	14,331	-	14,331	47,764
Other trading activities	4	-	-	-	347,630
Investments	5	6,052	-	6,052	3,069
TOTAL		<u>25,374</u>	<u>19,500</u>	<u>44,874</u>	<u>398,954</u>
EXPENDITURE ON:					
Raising funds	6	-	-	-	(252,834)
Charitable activities:					
Operation of the swimming pool	7	(36,131)	-	(36,131)	(60,017)
TOTAL		<u>(36,131)</u>	<u>-</u>	<u>(36,131)</u>	<u>(312,851)</u>
NET (EXPENDITURE)/INCOME AND NET MOVEMENT IN FUNDS		<u>(10,757)</u>	<u>19,500</u>	<u>8,743</u>	<u>86,103</u>
RECONCILIATION OF FUNDS					
Fund balances brought forward at 1 April 2020		1,283,858	-	1,283,858	1,197,755
FUND BALANCES CARRIED FORWARD AT 31 MARCH 2021	12	<u>1,273,101</u> =====	<u>19,500</u> =====	<u>1,292,601</u> =====	<u>1,283,858</u> =====

All funds generated in 2019/2020 were wholly unrestricted.

HAMPTON POOL TRUST

UNAUDITED BALANCE SHEET
as at 31 March 2021

Company Number: 01870925

	Notes	2021 £	2020 £
FIXED ASSETS			
Tangible assets	9	-	-
CURRENT ASSETS			
Current asset investments		769,137	1,119,255
Debtors	10	115,140	129,540
Cash at bank and in hand		585,438	290,317
		<u>1,469,715</u>	<u>1,539,112</u>
LIABILITIES			
Creditors: Amounts falling due within one year	11	(177,114)	(255,254)
NET CURRENT ASSETS		<u>1,292,601</u>	<u>1,283,858</u>
TOTAL ASSETS LESS CURRENT LIABILITIES & NET LIABILITIES		<u>1,292,601</u> =====	<u>1,283,858</u> =====
THE FUNDS OF THE CHARITY			
Unrestricted income funds	12	1,273,101	1,283,858
Restricted income funds	12	19,500	-
TOTAL CHARITY FUNDS		<u>1,292,601</u> =====	<u>1,283,858</u> =====

For the year ended 31 March 2021, the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 (the Act) relating to small companies.

The trustees' responsibilities:

- The members have not required the charitable company to obtain an audit of its financial statements for the year in question in accordance with section 476 of the Act; and
- The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The financial statements on pages 16 to 25 were approved by the trustees and authorised for issue on 11th November 2021, and are signed on their behalf by

 Chair
Jane Savidge

11th Nov - 2021

HAMPTON POOL TRUST**NOTES TO THE UNAUDITED FINANCIAL STATEMENTS
for the year ended 31 March 2021**

1. ACCOUNTING POLICIES**Company information**

Hampton Pool Trust (the charitable company) is a private company limited by guarantee incorporated in England and Wales. In the event of the charitable company being wound up, the liability in respect of the guarantee is limited to £25 per voting member of the charitable company. The registered office and principal place of business is at Hampton Pool, High Street, Hampton, Middlesex TW12 2ST. The charitable company's principal activities are disclosed in the trustees' annual report.

Basis of accounting

These financial statements have been prepared in accordance with FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and under the historical cost convention.

Within the definitions of FRS 102, the charitable company is a public benefit entity.

The financial statements have also been prepared in accordance with the accounting policies set out below and comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association of the charitable company, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Going concern

The trustees have reviewed the financial forecasts for the Trust and have, in particular, considered its anticipated income and expenditure commitments for a period of twelve months from the date of approval of this trustees' annual report. Despite the global impact of the COVID-19 pandemic, the trustees believe that nevertheless the Trust has adequate resources to continue in operational existence for at least the next twelve months and to meet all of its liabilities during that period as they fall due. For that reason, the trustees continue to adopt the going concern basis in preparing the financial statements.

Income

General donations and other similar types of voluntary income that arise from non-exchange transactions are brought into account when receivable by the charity and donated income is included gross of any attributable tax recoverable, where relevant. Income recognition is therefore determined on the basis of entitlement, probability of economic benefits and reliability of measurement. Donations given for specific purposes are treated as restricted income.

All other types of income arising from exchange transactions are accounted for on an accruals' basis, being recognised as income when earned by the charitable company.

HAMPTON POOL TRUST**NOTES TO THE UNAUDITED FINANCIAL STATEMENTS (Continued)**
for the year ended 31 March 2021**1. ACCOUNTING POLICIES (Continued)****Expenditure**

Expenditure is allocated to the cost of raising funds or to the charitable company's principal activity as direct costs where those costs can be identified as being directly related to that activity. All costs that cannot be identified as relating directly to an activity are categorised as either support costs or governance costs. Any costs that cannot be specifically categorised are allocated in proportions based upon a suitable ratio applicable to the nature of the cost involved.

Governance costs are the costs associated with running the Trust as a charitable company and include independent examination fees and other similar regulatory or compliance costs.

Taxation

The Trust is a registered charitable company and as such its income and gains falling under section 471 to 489 of the Corporation Tax Act 2010 or section 256 of the Taxation of Chargeable Gains Act 1992 are exempt from tax to the extent that they are applied to its charitable objectives.

Financial instruments

A financial instrument is a contract that gives rise to a financial asset of one entity and a financial liability or equity instrument of another entity. Financial instruments are therefore classified and accounted for according to the substance of the contractual arrangement as financial assets, financial liabilities or equity instruments. An equity instrument is any contract that evidences a residual interest in the assets of the entity after deducting all of its liabilities.

Financial assets and liabilities

The charitable company's debtors and creditors that meet the definition of either a financial asset or a financial liability are initially recognised at the transaction value and thereafter are stated at amortised cost using the effective interest method.

Tangible fixed assets

All tangible assets purchased that have an expected useful economic life that exceeds one year, are capitalised and classified as tangible fixed assets. Tangible fixed assets are stated at historical cost less depreciation. Depreciation is provided on all tangible fixed assets at rates calculated to write each asset down to its estimated residual value evenly over its expected useful life, as follows:

Land and buildings	over 7 to 15 years
Plant and machinery	over 3 to 10 years

Current asset investments

In circumstances where cash is placed on deposit for periods of more than three months, so as to achieve a higher rate of return, these deposits are classified as current asset investments in the balance sheet.

HAMPTON POOL TRUST

NOTES TO THE UNAUDITED FINANCIAL STATEMENTS (Continued)
for the year ended 31 March 2021

1. ACCOUNTING POLICIES (Continued)

Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition.

Fund accounting

The general fund comprises the accumulated surpluses of unrestricted income over expenditure, which are available for use in furtherance of the general objectives of the charitable company.

2. DONATIONS AND LEGACIES

	Unrestricted Funds	Restricted Funds	Total Funds	
	£	£	2021 £	2020 £
Donation's receivable	3,491	-	3,491	491
Legacies received	1,500	-	1,500	-
Grant income	-	19,500	19,500	-
	<u>4,991</u>	<u>19,500</u>	<u>24,491</u>	<u>491</u>
	=====	=====	=====	=====

The total income of £491 received in 2020 was wholly attributable to unrestricted funds.

3. OPERATION OF THE SWIMMING POOL

	2021 £	2020 £
Share of operating surplus receivable from YMCA St Paul's Group	-	43,764
Adjustment to share of operating surplus receivable from YMCA St. Paul's Group in respect of 2019/2020	10,331	-
Administration fee receivable from YMCA St. Paul's Group	4,000	4,000
	<u>14,331</u>	<u>47,764</u>
	=====	=====

4. OTHER TRADING ACTIVITIES

	2021 £	2020 £
Income for the Summer Picnic Concerts 2019	-	347,630
	=====	=====

HAMPTON POOL TRUST

NOTES TO THE UNAUDITED FINANCIAL STATEMENTS (Continued)
for the year ended 31 March 2021

5.	INVESTMENTS	2021 £	2020 £
	Bank interest receivable on short term cash deposits	6,052	3,069
		=====	=====
6.	RAISING FUNDS	2021 £	2020 £
	Costs of Concerts and raising funds	-	252,834
		=====	=====
7.	OPERATION OF THE SWIMMING POOL	2021 £	2020 £
	Direct costs:		
	Share of operating loss deductible by YMCA St Paul's Group	54,664	-
	Depreciation – owned assets	-	4,043
	(Reversal)/provision for share of surplus potential clawback receivable from YMCA St Paul's Group	(39,864)	39,864
		14,800	43,907
	Support costs:		
	Professional fees	9,220	5,088
	Other costs	5,412	4,921
		14,632	10,009
	Governance costs:		
	Independent examiner's fee	4,720	4,000
	Accountancy costs	1,287	1,451
	Insurance including trustees' liability cover	692	650
		6,699	6,101
		36,131	60,017
		=====	=====

Of the share of operating loss of £54,664 shown above, £4,469 remains to be deducted from our share of future operating surplus.

HAMPTON POOL TRUST

NOTES TO THE UNAUDITED FINANCIAL STATEMENTS (Continued)
for the year ended 31 March 2021

8. STAFF COSTS

The Trust does not employ any staff and therefore, there were no employees, who received total emoluments in excess of £60,000 and there are no amounts to be disclosed in respect of key management personnel.

The trustees received no remuneration for their services to the charitable company during the current or previous year, but during the year, two trustees (2019/2020: six trustees) were reimbursed for prepaid concert costs of £2,292 (2019/2020: £2,963) and support costs of £Nil (2019/2020: £630) incurred on behalf of the charitable company.

Other than in respect of the trustees themselves, the Trust is not significantly reliant upon the contributions of volunteers for running the operation of the Trust. However, the trustees acknowledge the contribution of volunteers in relation to fund raising.

9. TANGIBLE ASSETS

	Land and buildings £	Plant and machinery £	TOTAL £
Cost:			
1 April 2020 and 31 March 2021	996,552	220,780	1,217,332
	=====	=====	=====
Depreciation:			
1 April 2020 and 31 March 2021	996,552	220,780	1,217,332
	=====	=====	=====
Net book value:			
1 April 2020 and 31 March 2021	-	-	-
	=====	=====	=====

Together the above assets represent substantially all of the Hampton Swimming Pool facilities operated exclusively for charitable purposes by the Trust. The Pool buildings are owned by the Trust but are situated on Crown property. The Trust occupies the site under a licence agreement with the Royal Parks Foundation, a registered charitable company incorporated in England and Wales.

HAMPTON POOL TRUST

NOTES TO THE UNAUDITED FINANCIAL STATEMENTS (Continued)
for the year ended 31 March 2021

10.	DEBTORS	2021 £	2020 £
	Amounts falling due within one year:		
	Amounts owed by YMCA St. Paul's Group	3,141	31,235
	Loan to YMCA St. Paul's Group	-	5,518
	Prepayments and accrued income	111,999	92,787
		<u>115,140</u>	<u>129,540</u>
		=====	=====

In the light of COVID-19, on 11 May 2020, the trustees took the decision to postpone the Summer 2020 concerts. The trustees took a similar decision on 11 May 2021 to postpone events for a further year until July 2022. Approximately half of the prepayments included above which originally related to the Summer 2020 concerts have now either been refunded or have been rolled over by the suppliers involved to the Summer 2022 concerts.

11.	CREDITORS	2021 £	2020 £
	Amounts falling due within one year:		
	Trade creditors	4,001	9,941
	Other creditors – Provision for share of surplus potential clawback	-	39,864
	Accruals	4,650	4,500
	Deferred income – Summer 2021 concerts	168,463	-
	Deferred income – Summer 2020 concerts	-	200,949
		<u>177,114</u>	<u>255,254</u>
		=====	=====
	Deferred income relating to Summer concerts:		
	Deferred income brought forward	200,949	155,565
	Deferred income released to the statement of financial activities	-	(155,565)
	Deferred income refunded	(60,449)	-
	Income received in advance during the period	27,963	200,949
		<u>168,463</u>	<u>200,949</u>
		=====	=====

In the light of COVID-19, on 11 May 2020, the trustees took the decision to postpone the Summer 2020 concerts and offered ticketholders the option of a full refund or use of their tickets for the Summer 2021 concerts instead. The trustees took a similar decision on 11 May 2021 to postpone events for a further year until July 2022 with the same options for ticketholders. Accordingly, after the balance sheet date, the majority of the deferred income referred to above has become Summer 2022 concert income.

HAMPTON POOL TRUST

NOTES TO THE UNAUDITED FINANCIAL STATEMENTS (Continued)
for the year ended 31 March 2021

12. THE FUNDS OF THE CHARITY

	Balance at 1 April 2020	Income	Expenditure	Balance at 31 March 2021
For the year ended 31 March 2021:	£	£	£	£
Unrestricted income funds:				
General fund	1,283,858	25,374	(36,131)	1,273,101
Restricted income funds:				
Cycling infrastructure fund	-	19,500	-	19,500
Total Funds	1,283,858	44,874	(36,131)	1,292,601
	=====	=====	=====	=====

During the year, the London Borough of Richmond upon Thames agreed to provide a grant of £19,500 towards the funding of 3 cycle rack bays for 20 cycles each, with polycarbonate panels and solar lighting cladding at Hampton Pool. At the year end, this project had not been started and therefore the full amount of the grant is carried forward in this restricted fund.

	Balance at 1 April 2019	Income	Expenditure	Balance at 31 March 2020
For the year ended 31 March 2020:	£	£	£	£
Unrestricted income funds:				
General fund	1,197,755	398,954	(312,851)	1,283,858
	=====	=====	=====	=====

13. RELATED PARTY TRANSACTIONS

The Trust is closely related to YMCA St. Paul's Group, which is also a registered charitable company incorporated in England and Wales. YMCA St. Paul's Group is currently contracted to manage Hampton Swimming Pool on behalf of the Trust.

In addition to the transactions and balances disclosed in previous notes to these financial statements, YMCA St. Paul's Group is party to a joint fundraising project with the Trust to generate restricted income held in a Pool Improvement Fund to help towards the costs of the imminent refurbishment of Hampton Swimming Pool facilities. All the cash raised to date is being held by YMCA St. Paul's Group in a restricted fund, and at 31 March 2021, the total value of that fund was £408,275 (31 March 2020: £452,311).

There were no other specific transactions undertaken with related parties during the current or previous year.

HAMPTON POOL TRUST**NOTES TO THE UNAUDITED FINANCIAL STATEMENTS (Continued)**
for the year ended 31 March 2021

14. CONTINGENT LIABILITY

Under the terms of the Trust's licence agreement with the Royal Parks Foundation, in the event that the Hampton Swimming Pool site and buildings ceases to be used as a Pool, the Trust has an obligation to reinstate the land to its original condition prior to the Pool being developed. In the opinion of the trustees, the likelihood of this liability crystallising is remote, and consequently, no attempt has been made to quantify the costs of such reinstatement. Furthermore, under the guarantee from the London Borough of Richmond upon Thames, the Trust cannot be held liable for any costs beyond the resources of the Trust at that time.

15. COVID-19

COVID-19 had a significant impact on pool operations in the financial year ending 31 March 2021, and there has of course been a continuing impact following the year end with the pool operating at reduced capacity and the necessary postponement for a further year of the Summer concerts, originally planned for July 2020, now rescheduled for July 2022. Further details are set out in the trustees' annual report, however overall, the trustees believe that the ongoing viability of the pool and the charity will not be affected by the pandemic.